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# COMMONWEALTH OF VIRGINIA



## OFFICE OF THE GOVERNOR

### Executive Order 68

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#### **THE GOVERNOR'S COMMISSION ON COMMUNITY AND NATIONAL SERVICE**

Mindful of the importance of national and community service, and by virtue of the authority vested in me as Governor under Article V of the Constitution of Virginia and under the laws of the Commonwealth, including but not limited to Section 2.2-134 of the Code of Virginia, and subject always to my continuing and ultimate authority and responsibility to act in such matters, I hereby continue the Governor's Commission on Community and National Service, which was created in 2002.

The Commission is classified as a gubernatorial advisory commission in accordance with Section 2.2-2100 of the Code of Virginia.

The Commission shall be established to comply with the provisions of the National and Community Services Trust Act of 1993 and to advise the Governor on matters related to promotion and development of national service in the Commonwealth of Virginia. The Commission shall have the following specific duties:

1. To advise the Governor, the Secretaries of Health and Human Resources, Education, Natural Resources, and the Commissioner of the Department of Social Services on national and community service programs in Virginia and on fulfilling the responsibilities and duties prescribed by the federal Corporation for National Service.
2. To advise the Governor, the Secretaries of Health and Human Resources, Education, Natural Resources, and the Commissioner of the Department of Social Services on the development, implementation, and evaluation of

Virginia's Unified State Plan that outlines strategies for supporting and expanding national and community service throughout the Commonwealth.

3. To promote the expansion of AmeriCorps programs to meet Virginia's most pressing human, educational, environmental, and public safety needs.
4. To work collaboratively with the Governor's Citizen Corps Initiative to promote volunteerism and public service throughout the Commonwealth.
5. To collaborate with the Virginia Department of Social Services and the Virginia Volunteerism Leadership Council to recognize and call attention to the significant community service contributions of Virginia citizens and organizations.
6. To encourage Virginians to answer the President's challenge to dedicate two years over the course of a lifetime to service to others.
7. To develop a plan for doubling, within four years, the number of Virginia service programs supported by the Corporation for National Service.
8. To highlight the significant voluntary contributions of Virginia citizens, businesses, and organizations.
9. To advise the Assistant to the Governor for Commonwealth Preparedness on ways to integrate community service programs into the Commonwealth's preparedness efforts.
10. To promote and coordinate State programs offering opportunities for community service within the Commonwealth.

The Commission shall be comprised of no more than twenty-five voting members appointed by the Governor and serving at his pleasure. No more than 25 percent of voting members may be state employees.

The Governor may appoint additional persons at his discretion as ex-officio non-voting members. The voting members of the Commission shall elect the Chairman. Commission voting membership shall include representatives for the categories as outlined in federal regulations issued by the Corporation for National Service.

Such staff support as is necessary to support the Commission's work during the term of its existence shall be furnished by the Office of the Secretary of Health and Human Resources, the Department of Social Services, and any other executive

branch agencies having definitely and closely related purposes, as the Governor may designate. An estimated 900 hours of staff time will be required to support the work of the Commission.

Funding necessary to support the Commission and its staff shall be provided from federal funds, private contributions, and state funds appropriated for the same purposes as the Commission, authorized by Section 2.2-135 of the Code of Virginia. Direct costs for this Commission are estimated at \$5,000.

Members of the Commission shall serve without compensation and shall receive reimbursement for expenses incurred in the discharge of their official duties.

The Commission shall meet at least quarterly upon the call of the Chairperson. The Commission shall make an annual report to the Governor and shall issue such other reports and recommendations as it deems necessary or as requested by the Governor.

This Executive Order shall be effective upon its signing and shall remain in force and effect until May 3, 2005 unless amended or rescinded by further executive order.

Given under my hand and under the seal of the Commonwealth of Virginia this 3rd day of May 2004.

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Mark R. Warner, Governor

Attest:

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Secretary of the Commonwealth